

**Abridged Minutes of a Blended Meeting of the Board of Trustees
held on Wednesday, 29 June 2022**

1. Declaration of the 2022 Trustee Election Results

The results of the 2022 Trustee Election were declared. 118,000 individual voting codes were distributed, and 1,349 votes were cast, with a 1.1% turnout for voting.

Generalist Trustee Election – two vacancies:

Sally McCarthy ELECTED
Tim Lord ELECTED

Education Trustee Election – one vacancy:

Sarah Simpson ELECTED

It was noted that Nicola Greenwood was elected unopposed to the role of Specialist Trustee for Access replacing Fran Mason whose term of office has now expired.

2. Confirmation of Trustee Co-options for 2022/23

The Chairman advised that Professor Tim Morris and The Rt. Hon. Dame Caroline Spelman DBE had agreed to be co-opted for a further year to the following positions:

Specialist Trustee for Welfare – Professor Tim Morris
Specialist Trustee for Policy, Campaigns and Government Relations – The Rt. Hon. Dame Caroline Spelman DBE

And Beverley Simms, who had been co-opted at the April meeting into the role of Specialist Trustee for Equality, Diversity and Inclusion was also due, like all board co-options, to be renewed at the EBM.

3. The Roles of Chairman & Vice-Chairman

It was noted that Tim Lord and Sally McCarthy's terms as Chairman and Vice-Chairman would end on 3rd September 2022. It was agreed that it would be good governance to provide stability by maintaining the current arrangements and to agree the appointment of an Interim Chairman for the period 4 September – 28 September, thus allowing the Trustees time to prepare their prospective pitches for the role of Chairman or Vice-Chairman for election at the Board meeting on 28 September 2022. The current incumbent of the role of Chairman cannot be appointed as Interim Chairman, and it was therefore agreed that Sally McCarthy would be appointed as Interim Chairman for the period of 4 September – 28 September 2022.

The Trustees were invited to submit their nominations for the roles of Chairman and Vice-Chairman by Friday, 16 September, for distribution to the Board of Trustees to consider in advance of the September 2022 Board Meeting.

4. Minutes of the meeting held on Wednesday, 27 April 2022

The minutes of the meeting held on Wednesday, 27 April 2022 were proposed by the Chairman and agreed to be a true reflection of the meeting by the Trustees

5. Matters Arising

It was agreed that the Executive would make suggestions for proposed amendments for the Articles of Association for consideration by the Board of Trustees at the September 2022 meeting.

It was agreed that the Executive would provide an update of actions taken on the Home Team Survey at the September Board meeting.

It was agreed that that the Specialist Trustee for EDI would provide an update on the Equality, Diversity & Inclusion Advisory Group at the September Board meeting.

A Schedule of Delegations and Authorities was being created by a member of the Board of Trustees in conjunction with the Director of Finance and Company Secretary and would be signed off by the Board of Trustees at the September Board meeting.

The Executive had been working with the Generalist Trustee with Financial Knowledge to create an Enterprise Risk Framework, which would be distributed for the first time in advance of the September Board meeting.

6. Abridged Minutes of the April 2022 Board Meeting for publication

The abridged minutes of the meeting that took place on 27 April 2022 were approved for publication on the BHS website.

7. Conflicts of Interest

There were not any conflicts of interest declared.

There was discussion as to how often the Register of Interests should be updated, and it was agreed that an annual process for any new interests to be declared, or for Trustees to confirm that their interests remain unchanged, should be implemented.

8. Annual Report and Financial Statements for the year ending 31 December 2021

The full Annual Report and Financial Statements are an exercise in compliance, informing any reader of the impact of all departments on the Society's charitable objectives. A more user friendly version is in progress with the Marketing & Communications team, which will be used for promotion and information purposes, under the banner of *Ride By Your Side*.

The Annual Accounts and Strategic Report for the year ending 31 December 2021 were approved by the Board of Trustees, subject to the final details being added – signatories etc. This was delegated to the Director of Finance and the Chief Executive.

9. Any Other Business

BEF Nomination Director

As a founder member of British Equestrian (BEF), the BHS has the right to nominate a Director to sit on the BEF Board. It was noted that the current incumbent of the role is reaching the end of their term, and therefore the Board of Trustees of the BHS are required to nominate a new delegate for consideration and appointment by the BEF Board.

There was discussion regarding the role, and it was agreed that the Chief Executive would clarify with the BEF as to whether a BHS Trustee could undertake the role of BEF Nominated Director. *Post Meeting Note: the BEF confirmed that the BHS could nominate a member of its own Board to be the BEF Nominated Director.*

There were two actions agreed in order to progress the matter:

To distribute the role description of a BEF Nominated Director to the Board of Trustees to consider whether they are aware of any suitable candidates to be interviewed by the Nomination Committee.

The Nomination Committee to interview candidates put forward for the role of BEF Nominated Director and make a recommendation to the Board of Trustees.

Date of next meeting: Wednesday, 28 September 2022